

TELECONFERENCE MINUTES
August 21, 2012
1400 West Washington, Basement Conference Room B-1

MEMBERS PRESENT: James Ahearne, Member
Samuel Bueler, Member

TELECONFERENCE: John Munden, Secretary
Harold Adair, Member
Kristina Dyrr, Member

MEMBERS ABSENT: Reverend Katherine Shindel, President
Monsignor O'Keeffe, Member

STAFF PRESENT: Rodolfo Thomas, Executive Director
Alex Estrada, Licensing Administrator
Patricia Keith, Programs & Project Specialist

ATTORNEY GENERAL'S OFFICE:

Nancy Beck, Asst. Attorney General

I. CALL TO ORDER

James Ahearne called the meeting to order at 9:00 a.m.

II. CALL TO THE PUBLIC

There was none.

II. MINUTES

Samuel Bueler motioned to approve the public session and executive session minutes of July 17, 2012. John Munden seconded the motion. The motion passed unanimously. (5-0).

III. LICENSING

By motion and second, and motion carrying, the following actions occurred relative to applications for licensure subject to the conditions noted:

NAME	TYPE OF LICENSE	ACTION	MOTION BY	SECOND BY
*James R. Chance	Embalmer	Approved 5-0	Bueler	Munden
**Hillary A. Adair	Embalmer	Approved 4-0	Bueler	Dyrr
*Russell E. Donaldson	Funeral Director, Embalmer	Approved 5-0	Dyrr	Bueler
*Kelly L. Fitzpatrick	Funeral Director	Approved 5-0	Adair	Bueler
*Kenia D. Conner	Funeral Director	Approved 5-0	Dyrr	Bueler
*Sarah R. Bass	Embalmer	Approved 5-0	Bueler	Dyrr
*Heather David	Funeral Director	Approved 5-0	Dyrr	Bueler
*Jeffrey A. Tollefson	Funeral Director	Approved 5-0	Bueler	Dyrr
*James R. Edmundson	Embalmer	Approved 5-0	Bueler	Dyrr
*Neptune Society	Establishment	Approved 5-0	Bueler	Munden
*Lakeview Crematory	Crematory	Approved 5-0	Bueler	Munden
*Julia C. Brownlee	Intern	Approved 5-0	Bueler	Dyrr
*Scott W. Bowler	Intern	Approved 5-0	Bueler	Dyrr
*Katharine A. Gates	Intern	Approved 5-0	Bueler	Munden
*Amber L. Cruz	Intern	Approved 5-0	Bueler	Munden
*Victoria F. Geiger	Intern, Cremationist	Approved 5-0	Bueler	Dyrr
*Robert Enriquez	Cremationist	Approved 5-0	Munden	Bueler
**David J. Duckwiler	Cremationist	Approved 4-0	Bueler	Munden

*Danielle Petit	Cremationist	Approved 5-0	Bueler	Dyrr
*Phillip W. Mifflin	Salesperson	Approved 5-0	Bueler	Munden
*Charles F. Laviguer	Salesperson	Approved 5-0	Bueler	Dyrr

** Harold Adair recused himself for licensing of Hillary A. Adair and David J. Duckwiler

- * James R. Chance appeared before the Board.
- * Hillary A. Adair did not attend the Board Meeting.
- * Russell E. Donaldson did not attend the Board Meeting.
- * Kelly L. Fitzpatrick appeared before the Board.
- * Kenia D. Conner did not attend the Board meeting.
- * Sarah R. Bass appeared before the Board.
- * Heather David did not attend the Board meeting. .
- * Jeffrey A. Tollefson did not attend the Board meeting.
- * James R. Edmundson appeared before the Board.
- * Donald Cline, Responsible Funeral Director appeared before the Board.
- * Kristen Lietz did not attend the Board meeting.
- * Julia C. Brownlee appeared before the Board.
- * Scott W. Bowler did not attend the Board meeting.
- * Katharine A. Gates did not attend the Board meeting.
- * Amber L. Cruz appeared before the Board.
- * Victoria F. Geiger did not attend the Board meeting.
- * Robert Enriquez did not attend the Board meeting.
- * David J. Duckwiler did not attend the Board meeting.
- * Danielle Petit did not attend the Board meeting.
- * Phillip W. Mifflin did not attend the Board meeting.
- * Charles F. Laviguer appeared before the Board.

IV. Executive Director report:

Executive Director Thomas followed up on a request from Board Member James Ahearne to create a legislative committee to work on possible amendment to current board statutes. New legislation proposed centered on the recreation of the position of an Apprentice. This position would allow an individual to work within an establishment prior to enrolling in the School of Mortuary Science and perhaps for a short time after graduation to ensure that the person was indeed satisfied and willing to pursue a career within the industry. A committee of at least four members of the Board is to be selected at the next meeting and written documentation will be forwarded by the committee to the board for subsequent approval and submittal.

V. ADJOURN

There being no other business, James Ahearne moved to adjourn at 9:20 a.m. Samuel Bueler seconded the motion (5-0).

2012 BOARD MEETING SCHEDULE

January 17, 2012	May 15, 2012	September 18, 2012
February 21, 2012	June 19, 2012	October 16, 2012
March 20, 2012	July 17, 2012	November 20, 2012
April 17, 2012	August 21, 2012 teleconf.	December 18, 2012

Rodolfo Thomas
Executive Director

APPROVED BY:

John Munden, Secretary

Harold Adair, Member

James Ahearne, Member

Samuel Bueler, Member

Kristina Dyrr, Member